

**BIJU PATNAIK UNIVERSITY OF TECHNOLOGY, ORISSA  
ROURKELA**

**APPLICATION FOR CORRECTION IN GRADE SHEETS**

- Instructions :** (i) Application shall be forwarded by the Principal / Director of the respective college specifying the reason for Duplicate Grade Sheets with Official Seal.  
(ii) Grade sheets are issued year - wise.  
(iii) Fees of Rs.100/- per year per each grade sheet. Accordingly a Demand draft in favour of Biju Patnaik University of Technology payable at Bhubaneswar is to be attached.

- A. Name of the College : .....
- B. Registration Number : .....
- C. Name of Student : .....
- D. Discipline : .....
- E. Nature of Correction : .....  
(Enclose Original Grade Sheet)

1<sup>st</sup> Year       2<sup>nd</sup> Year       3<sup>rd</sup> Year       4<sup>th</sup> Year       5<sup>th</sup> Year

**E. Demant Draft Details**

- (a) Amount : ..... ( in words.....).  
(b) DD. No. : ..... (c) DD. Date : .....  
(d) Bank : .....

**Date :** .....

**Signature of the Student**

Forwarded to the University

Letter No..... date : .....

**Principal / Director**

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**For University office Use only**

Examination Section:      Issue/Do not issue

**Director, Examinations**